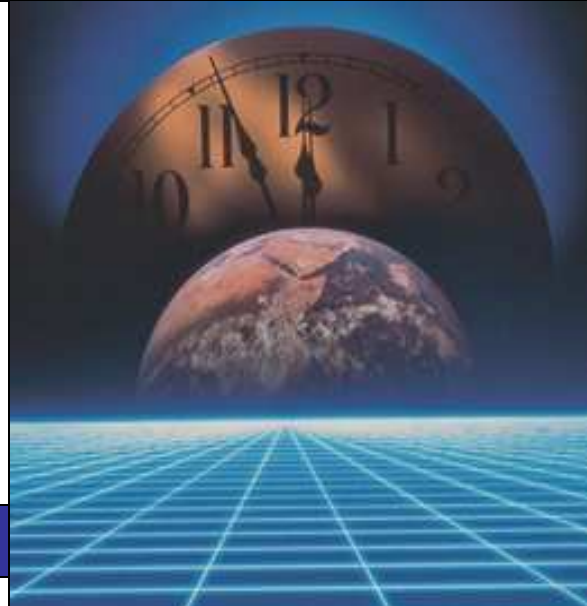


TIME AND EXPENSE REPORTING

As the company grows, managing the expanding workforce becomes a problem. Most companies encounter difficulties in keeping track of employees' attendance, project time monitoring and expense reimbursement. Impart understands very well the importance of properly handling these that is why Time and Expense Reporting (TER) module was developed.

TER facilitates the process for recording and tracking time and billing expenses to ensure accurate project time and expense records.



Time and Expense Reporting Features

Tamper-free Timekeeping

The Biometrics side of timekeeping logs the time in/out of the employees using their fingerprints preventing employees to tamper the timekeeping records.

Online Leave and Overtime Application

Employees can directly submit their leave and overtime application decreasing the administrative and accounting costs while increasing productivity.

Project Monitoring

The number of hours used for projects can be monitored allowing management to gauge the number of hours used by the employees per project.

Project Expense Reimbursement

Actual project expense incurred by each employee during the payroll period can be entered and reimbursed in the specified payroll date.

Integration with Payroll module

TER is linked to Payroll module. It provides the attendance information for accurate payroll computation.

Benefits of Time and Expense Reporting

- Automated time in/out recording
- Online leave and overtime application
- Monitors project schedule
- Facilitates reimbursement of project expense

Benefits of Working with Impart Solutions

We build lasting relationships with our clients by helping them create new business models and innovative solutions thereby enabling organizations to leverage technology for a stronger return on investment and provide enhanced services to their customers, vendors and employees.

Talk To Us

If you would like to learn more about how we can help your organization, please contact us at +1-312-533-4100 or +1-312-698-8615 or email us at info@impartsolutions.com